

# ARLIS/NA MIDSTATES

**Midstates Fall 2017 Meeting Minutes**  
**Friday, December 1, 2017 at 8:45am**  
**Northwestern University**  
**Evanston, IL**

**Attendees:** Amy Belotti (Conagra Brands), Allan Berry (University of Illinois at Chicago), Doro Boehme (School of the Art Institute of Chicago), Alexis Burson (DePaul University), Jane Darcovich (University of Illinois at Chicago), Melanie Emerson, Vice Chair/Chair Elect (University of Illinois at Urbana-Champaign), Stephanie Fletcher (Art Institute of Chicago), Ann Graf (University of Wisconsin-Milwaukee), Liliana LaValle (University of Illinois at Urbana-Champaign), Cara List, Chair (Northwestern University), Autumn Mather (Art Institute of Chicago), Linda Moreen (University of Wisconsin-Milwaukee), Perry Nigro (Northwestern University), Rebecca Price (University of Michigan), Viveca Robichaud (University of Notre Dame), Aaron Rutt (Art Institute of Chicago), Mackenzie Salisbury (School of the Art Institute of Chicago), Karen Stafford (Art Institute of Chicago), Marsha Stevenson (University of Notre Dame), Sara Stigberg (Tribeca Flashpoint College), Amy Trendler (Ball State University), Alyssa Vincent (Northeastern Illinois University)

**Online Attendees:** Larissa Garcia (Northern Illinois University), Lynn Korenic (University of Wisconsin-Madison), Doug Litts (Art Institute of Chicago), Kathleen Lonbom (Illinois State University), Anna Simon (University of Wisconsin-Madison), Jamie Vander Broek (University of Michigan)

- I. **Introductions:** Cara List welcomed the group and introduced herself. Members introduced themselves. Mackenzie Salisbury announced Claire Eike's retirement and the job opening for a full-time Reference and Instruction Librarian at SAIC.
- II. **Approval of Minutes**
  - A. **Seattle 2016 minutes were approved.**
  - B. **New Orleans 2017 minutes were approved.**
- III. **Reports**
  - A. **Elections (Viveca Robichaud):** Elections for incoming Vice Chair/Chair-Elect will begin after the meeting and run through December 15th. Anna Simon is the candidate. Viveca Robichaud will send an email to the listserv.

- B. Mentoring (Jamie Vander Broek):** ARLIS offers national and chapter mentoring programs. The national program is launched at the conference, but if you can't attend, the chapter program does not require on-site training. It offers the same guidance as the national program through virtual training and online resources. She will send out information to the listserv. Cara List asked if there were any plans to reach out to local library schools. Jamie Vander Broek replied that there is no effort to do so, but will look into it, and check if mentees have to be national members to participate in the chapter mentoring program.
- C. Newsletter (Amy Trendler):** We will have two newsletters this year. The first one will be complete after the New York conference. Amy Trendler will set the deadline after the conference and encouraged people to think about content.
- D. Treasurer's Report (Stephanie Fletcher):** Stephanie Fletcher gave the financial report and asked for feedback on online payment and using PayPal. She will investigate alternative payment options with the hopes of finding one with lower fees. Reminder that not everyone active in the chapter paid their dues this year. A membership drive will start after the meeting and continue through March. Cara List noted that the donation to the annual conference needs to be voted on by the membership every year. The Bunce Travel Award will consist of \$300.00 from the Bunce fund and \$300.00 from the general fund.

#### **IV. Old Business**

- A. Fundraising:** We need to fundraise to maintain the balance in the Bunce fund. Cara List (or Stephanie Fletcher) will send out a call for participation and ideas for fundraisers. The national Development Committee has made suggestions for how to spend money: speakers, internship stipends, efforts to increase membership, events, mentoring, etc. Cara List suggested small travel awards to attend the fall chapter meeting. Marsha Stevenson suggested we rent a van to transport library students from their campus to the chapter meeting and back.
- B. Membership:** We are approaching the 50th anniversary of ARLIS and we expect the Executive Board will invite Chicago to host the 50th annual conference in 2022. Our chapter needs to increase membership and strengthen ties to local library schools. Discussion centered on the value of chapter membership and how chapter members can be involved at the local level, which is a step toward national participation. Cara List introduced the concept of a non-voting member category. Members discussed events we could sponsor to attract this type of group (likely students and paraprofessionals): workshops on career development, virtual workshops/meetings, audio recordings of lectures, etc. Linda Moreen asked if we have liaisons at any library schools. We do not officially, but librarians at these schools should advocate for ARLIS and encourage participation by library students. Karen Stafford mentioned there are internships listed on the ARLIS website, but this page is not frequently used. Cara List asked for volunteers for a committee to kick off a membership drive and establish liaisons at library schools. Marsha Stevenson and Viveca Robichaud volunteered.

**C. Non-Voting Member Category:** We continued the discussion about creating a non-voting member category. ARLIS prefers we call them “Friends” and this type of group already exists in 11 other chapters. Motion by Cara List to admit Friends in the Midstates chapter was approved. Friends will pay \$15.00 annual dues. Students will continue to pay \$10.00 annual dues regardless of their affiliation with the national organization. Voting member dues remain \$20.00.

**V. New Business**

- A. Website (Autumn Mather):** We discussed how to make the website more visually appealing and how to build our social media presence to recruit new members and better serve current members. Autumn Mather asked how current members use our website and what would make it more appealing. Marsha Stevenson said she prefers email for announcements and reminders. Rebecca Price suggested we use the website to enhance networking opportunities. There were suggestions to include exhibition announcements, local news, Midstates newsletter content, and posts highlighting strengths of library collections. We need a more flexible website so more people can have editing capabilities, which would lead to more frequent updates and more recent content. We can apply for special funding to help pay for a redesign. Autumn will share her prototype on the listserv. Cara List asked for volunteers to investigate a website redesign. Mackenzie Salisbury, Aaron Rutt, Amy Trendler, Alexis Burson, Anna Simon, and Stephanie Fletcher volunteered. Our timeline is the end of 2018.
- B. Archiving Chapter Documents:** Cara List proposed setting up a regular program of archiving materials (paper and electronic). Suggested materials to archive are meeting agendas, minutes, and newsletters. Jamie Vander Broek said we can contact her if we have questions about sending paper archives to the University of Illinois. Cara List suggested we can start organizing our electronic archives by uploading material to Basecamp. She encouraged everyone to check for paper archives.
- C. New York Conference Announcements:** Midstates members presenting or organizing sessions at the New York conference include: Jane Darcovich, Alyssa Vincent, Mackenzie Salisbury, Viveca Robichaud, Rebecca Price, Stephanie Fletcher and Anna Simon, and Amy Trendler. Stephanie Fletcher announced that conference child care is available on Monday, Tuesday, and Wednesday for \$40.00/day. Doug Litts mentioned his new role on the Executive Board as ARLIS Treasurer. Rebecca Price described the process for the Silent Auction and Cara List volunteered to coordinate the Midstates gift basket.
- D. Discussion:** Amy Trendler announced that applications for the 2018 Bunce Travel Award are due on January 5, 2018.

**Minutes by:** Stephanie Fletcher, Chapter Secretary/Treasurer  
111 S. Michigan Avenue Chicago, IL 60603  
sfletcher1@artic.edu 312.443.3394